

## How to Use Scheduler

### Step 1:- Scheduler

Schedule a Voice or SMS so that it is sent at a future date with this application. Choose the date and then enter mobile number with Voice or SMS. On the selected date, the Voice or SMS will notify to send.

The screenshot shows the 'Voice India : Business Voice Broadcasting Server' application interface. The top navigation bar includes 'Home', 'Broadcast', 'Report', 'Setting', 'Freebies', and 'Help'. A sidebar on the left contains menu items: 'Quick Dial', 'Voice Recorder', 'Voice Broadcaster', 'SMS Broadcaster', 'Contact Book', 'Scheduler' (highlighted with a blue arrow), and 'Device'. The main content area features a toolbar with 'Add Schedule', 'Delete Schedule', 'Refresh', and 'Print' buttons. Below the toolbar is a table with the following data:

Schedule	Contact No	Date	Repeat Type	Tone
sanjay pa...	9921631701	18-Jul-1992	Every Year	happybirthday.mp3

At the bottom of the interface, there is a footer with the text: 'Product By : Laxmi Software Technology | Web : www.VoiceIndia.co.in | Care : +91 8100 82 82 82 | Copyright © 2015 - 2019, All Rights Reserved'. A 'Tutorial' button with a play icon is also visible in the bottom right corner.

## Step 2:- Add Scheduler

1. To add Scheduler presses on **Add scheduler** from upper-left corner.
2. Enter **Category** to group with Scheduler like Birthday, Anniversary.
3. Enter **Schedule Name, Contact No.** and **Schedule Date.**
4. **Select Voice** using **Browse** button that you want to send.
5. **Repeat Type:**
  - a. **Once:** Scheduler sends voice or SMS only once when you select once.
  - b. **Daily:** Scheduler sends voice or SMS Daily.
  - c. **Every Month:** Scheduler Send Voice or SMS Every Month of Date that you selected in Schedule Date.
  - d. **Every Year:** Scheduler Send Voice or SMS every year.

If you don't like to add manually select Import Excel from upper right corner and follow instruction.

**Voice Scheduler** [Close]

Don't like to Add  
Import Excel

Category : BirthDay

Scheduler Name: Ravi Sharma

Contact No. 8524658796

Schedule Date : 15-03-2019

Select Voice : C:\Users\All In One\Desktop\p... Browse

Repeat Type : Once

Send SMS

Many Many Happy Return Of The Day  
Happy Birthday To You

Remark : Wishes

Add Cancel

**Step 3:- Delete Scheduler:**

To Delete Scheduled contact just select Contact and press Enter.



For your confirmation it asked to confirm, press yes to Delete or No to Discard.

**Step 4:- Print Scheduler:**

If you want to print scheduled contact click on **print** button.

