

How to use Smart Receptionist (Incoming)

Step 1: - Smart Receptionist (Incoming Call)

Smart Receptionist Mode that Pick up voice call from mobile/telephone users and playing pre-recorded messages. In this system call to Mobile and playing pre-recorded audio and also gather input (Count Base -> Get first 5 from entered number, till base -> Get till # Pressed) inputs from user and reply using Voice or SMS.

Voice India : Business Voice Broadcasting Server

Home Broadcast Report Setting Freebies Help

Smart Receptionist

When SomeOne Calling You, System Automatically Follow below.

Outgoing

Smart Receptionist
Play -> Collect Data -> Response -> Drop

Ex.
Enter Your Roll Number 4231
You got 85% in Exam

[Tutorial](#)

[Start Here](#)

Incoming

Smart Receptionist When Someone Calling
Play -> Collect Data -> Response -> Drop

Ex.
Enter Your Roll Number 4231
You got 85% in Exam

[Tutorial](#)

Enable

[Set Up](#)

Step 2:- Select Voice

Main Audio: Select Main Audio That you want to listen first like “Hello Please enters Your Customer ID”.

Digit to be collect: if you want input count base type how many digit to be collect.

Collect Number After: if you want input till special character like “Enter Your Customer ID and press #”.

Play Invalid Option: (Optional) if audience reply with incorrect menu than alert those like you choose invalid option.

Sound Card: You must select Proper Sound Card to catch reply Menu. (Sound Card is nothing but Your Microphone jack of Computers. To find Appropriate Microphone go to **Control Panel > Sound > Recording (tab)**)

Setting for Smart Receptionist Incoming Call ✕

Voice | Import Data | Preview Data | Broadcast

Main Audio

Digit to be Collect

Collect Number after

Play Invalid Number

* To find Appropriate Microphone
Control Panel > Sound > Recording (tab)

Step 3: Import Excel Data

First import Excel file which contain Data. You need excel file with title of Column, (Export sample file for better understanding).

Setting for Smart Receptionist Incoming Call x

 VoiceImport DataPreview Data BroadCast

Import Excel File

If Your File is not in Correct Format, Save Sample file.

Sample

Serial No	Mobile No	Customer Name	Payment	Date
1	9898738131	Kethi Patel	4000	11/05/2015
2	9638777722	Mike Patel	5000	11/05/2015
3	9033222377	Raju Sharma	4500	12/05/2015
4	9033222366	Ketan Patel	4500	15/05/2015
5	2613111213	Imranbhai	5000	11/05/2015

< BackNext >

Step 4:- Voice

Customize your Message with Data that are stored in Excel,
Add cell add particular Column data in Voice, (Column Name refer Data in it. E.g. **Dear |Name| Happy Birthday**)
Column to be Check: Select Column that wants to check. You can Merge two Column also, like |Class|*|Roll Number|

SmartReceptionist Generate Voice & SMS ×

Voice SMS

Voice Message: Hello **|CustomerName|** your Payment **|Payment|** is due on date **|Date|** so pay as sson as possible.

(ColumnName refer Data in it. Eg. Dear **|PersonName|** Happy Birthday..)

Column to be check: **|CustomerName|**

You Can Add Single Column or you can merge two Column (std*rollnumber)

[Add Audio]
SerialNo
Mobile No
CustomerName
Payment
Date

Add Cell

Mobile No
CustomerName
Payment
Date

Add Cell

Next >

Step 5: - SMS

If you want to send SMS also Check Option that Send Text Message also and Type Text Message. Customize your Message with Data That are stored in Excel, **Add cell** add particular Column data in Voice, (Column Name refer Data in it. E.g. Dear |Name| Happy Birthday) and, you must select way to send SMS.

From SIM: Consider charge as per network Operator charges.

From API: Setup Your API from your Login Panel. (**Help > Client Online Login**)

SmartReceptionist Generate Voice & SMS



Voice SMS

Send Text Message also

Text Message: Hello |CustomerName| your payment |Payment| is due on date |Date| pay as soon as possible.

(ColumnName refer Data in it. Eg. Dear |PersonName| Happy Birthday..)

Mobile No
CustomerName
Payment
Date

Add Cell

using SIM using Online API ([Transactional](#))

Next >

Step 6: Preview Data

Here You See preview of Your Data with Compare Value.

Speed:-Tempo of speech, (gap between word or Speaking rate) you can increase or decrease using speed.

Volume: - Sound level of Voice, You can manage here. (Normally leave default, 100)

Setting for Smart Receptionist Incoming Call x

 Voice Import DataPreview Data BroadCast

[\(Change\)](#) Selected Language : en-IN, HeeraSpeed : Volume : < BackGenerate & Send >

	Sample Play	Serial ...	CompareValue	Voice	SMS
⌵					
▶	Click to play	1	Kethi Patel	Hello Kethi Patel your Payment 4000 is due on date 11/05/2015 so pay as ...	Hello Kethi Patel ...
	Click to play	2	Mike Patel	Hello Mike Patel your Payment 5000 is due on date 11/05/2015 so pay as s...	Hello Mike Patel y...
	Click to play	3	Raju Sharma	Hello Raju Sharma your Payment 4500 is due on date 12/05/2015 so pay a...	Hello Raju Sharm...
	Click to play	4	Ketan Patel	Hello Ketan Patel your Payment 4500 is due on date 15/05/2015 so pay as...	Hello Ketan Patel...
	Click to play	5	Imranbhai	Hello Imranbhai your Payment 5000 is due on date 11/05/2015 so pay as s...	Hello Imranbhai y...

Change Language option Allow you to change Language.

Offline TTS: (Recommended Option) Use Offline TTS (Text To Speech) for Your Message, no internet require. You can see here List of Voice installed on your System, for More Voice please Contact Support.

Online TTS: Online TTS Send Your Text to Online and Download Voice for Your Message, this Technique require Internet, and can take many time.

Select Language



Use Offline TTS

Catalan-Spain (Herena - Female,Adult)

Danish-Denmark (Helle - Female,Adult)

English-India (Heera - Female,Adult)

Spanish-Spain (Helena - Female,Adult)

Swedish-Sweden (Hedvig - Female,Adult)

Chinese-HongKong (HunYee - Female,Adult)

OK

Step 7:- Broadcast

Setting for Smart Receptionist Incoming Call



 Voice	Import Data	Preview Data	 Broadcast
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Congratulation :

You have Successfully created Setting For Advance Incoming Call.

[Click to reset](#)

Declaration :

Making Voice Call / SMS From VoiceBroadcasting Software at your Own risk, and Developer Not Taking Any Risk for Your Call / SMS.

I Accept,

OK